



Outpatient to Inpatient Redeployment FAQs

Summary: *We thank you for your willingness to help with the surge of COVID-19 patients expected to peak at our institution in Mid May. We understand that there may be some anxiety about working in an area that you have not been to for sometime. We hope the following document will help prepare you to fulfill this important task.*

What is the scope of practice?

You are being deployed to a general medicine or COVID-19 floor that will care for general medicine and/or non-critical COVID-19 patients. You are expected to do daily progress notes and discharge summaries on a defined census of patients. You can respond to code situations but you will not be expected to run any codes.

What is the Provider structure for my team?

Every hospitalist team will have a IMHS Hospitalist who will see a set number of patients and supervise the other provider team members. As a team member you may be expected to round on up to 15 patients. You will not have to admit patients to your geographic unit during the daytime. The team will meet to round on patients towards the end of the shift.

What hours will I work?

Typically, providers will work from 7am to 5pm seven days on with 7 days off in between. The preference is that the Hospitalists will do the Evening and Night shifts, however in extreme crisis mode, outpatient providers may be asked to do evenings and nights.

What if I have questions about emergency credentialing, inpatient EPIC access, privileges or malpractice insurance?

Please reach out to Melissa Pallishusky in the medical staff office:

Melissa.Pallishusky@pennmedicine.upenn.edu

Where do I show up on the date of my redeployment?

Please come to the IMHS office on 8 west floor (old Behavioral Health Unit) of the hospital at 7am on the start day of your redeployment. Number 717-544-8141

What should I wear?

You may wear a white coat which you can keep at the IMHS office at the end of the day. You may also bring scrubs from home to change into and out of at work. Right now the hospital is not able to provide scrubs for hospitalists.

How will I come up to speed on inpatient rounding?

You will not be expected to cover 15 patients directly from the start. There will be an orientation period and shadowing other team members so that you can feel comfortable with rounding on inpatients. We think this shadowing is the best way to prepare you for this redeployment. Depending on your comfort with rounding you will be given a chance to round on more and more patients up to a max of 15.

How can I get a refresher on inpatient EPIC?

Our EPIC folks will be conducting a couple of refresher EPIC courses during the first week of your redeployment. Our hope is that you can attend these as the census should still be manageable. You also will be forwarded some e-learnings that you can look at prior to your redeployment date.

What documents can I look at to prepare?

The following page has a list of documents and links to resources that we think you will find useful. This is not an all-inclusive list and many of the recommendations are fluid and will be updated over time.

Thank you again for your willingness and desire to help during this unprecedented time of illness in our community. If you have any other general questions or thoughts please email them to Jeffrey R. Martin, Chair of the Department of Family and Community Medicine, Jeffrey.Martin1@pennmedicine.upenn.edu or Chris Addis, Chair of the Department of Medicine, Christopher.Addis@pennmedicine.upenn.edu or Ashley Kliewer, Director of Advanced Practice Ashley.Kliewer@pennmedicine.upenn.edu

Jeff Martin cell: 717-314-6410

Chris Addis cell: 717-344-9091

Ashley Kliewer cell: 717-682-1853

Hospitalist Resources and Descriptions

The Compendium of Hard Knocks

A yearly updated resource compiled by the family medicine residency program which has general information about Internal Medicine, Peds and Obstetrical topics. (We are trying to produce some copies that can be carried around in a coat pocket.)

<https://starnet2/sites/Physicians/ResidencyResources/Compendium/Compendium%202019-%20FINAL-Limited%20Version.pdf>

Penn Hospitalist Primer for Non-Hospitalists

A website dedicated to basic medicine topics with easy to access and read recommendations.

<http://pennhspprimer.com/>

UPHS COVID-19 Learning Site

Updated topics on a variety of issues. Please note that some of the guidance will include information about how to deal with issues using PennChart and not LGH EPIC.

<https://www.med.upenn.edu/uphscovid19education/>

<https://www.med.upenn.edu/uphscovid19education/assets/user-content/documents/now-what-penn-040320.pdf>

Medical & Dental Staff Office

555 North Duke Street | PO Box 3555 | Lancaster, PA 17604-3555 | (717) 544-8200 | (717) 544-5107 Fax
medstaffoffice@lghealth.org

Penn Medicine/LGH Hospitalist specific information

Checklist for using EPIC. A “nuts and bolts” process of how to complete information in EPIC from admission to daily progress notes to discharge.

Exposure Guidelines. A primer of exposure guidelines for health care providers.

Hospitalist most commonly used dot phrases.

Most commonly used order sets.

You can access the above documents here: <https://starnet2/sites/Physicians/MedicalStaff/SitePages/COVID-19.aspx>

Current PPE guidelines

If you have not been fit tested for at least 2 years you need to renew, send email to: lghealthppe@lghealth.org

https://starnet2/COVID-19/Guidelines%20for%20Management%20of%20COVID19/LG_COVID%2019%20PPE%20Isolation%20Guidance%20Across%20Departments%2004.06.2020.pdf

Important Telephone numbers:

Employee Health COVID-19 Call Center at 717-588-1140

Infection Control: 717-588-1050

Med Staff Office: 717-544-8200

IMHS office: 717-544-8141

Checklist:

- Confirm date of your deployment with your immediate supervisor
- Make sure you can sign into the MDS Internal Medicine context in EPIC
- Reach out to EPIC team to schedule in-person inpatient training during your first week Paules, Kelly M
Kelly.Paules@penncare.upenn.edu
- Get Fit tested if not done in past 2 years lghealthppe@lghealth.org
- Review basic documents, an LGH specific website is in the works.

Jeffrey R. Martin, MD 4/8/20

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